

**Minutes of Committee
Monday, June 9, 2008
7:00 p.m.**

PUBLIC AFFAIRS AND SAFETY COMMITTEE

- 1) Heritage Center-One Room School House and Staffing: Status
- 2) CBD 10 Minutes Parking Review
- 3) Jackson School Roadway Signage Changes
- 4) Liquor License Request:: Cuvee Cellars, Ltd
- 5) Commercial Filming In Elmhurst
- 6) Other Business

Members Present: Mulliner, Bram, Nybo

Elected Official Present: Marcucci, Rose, Spencer

City Staff Present: Borchert, Trosien, Bergheger, Kopp, Mahoney, Neubauer, Doherty

Guest: Craig Nelson, John Tremback, Craig Edgerley, Tom Paravola

DISCUSSION AND COMMENTS:

1. Bergheger updated the Committee on current staffing issues. The Committee was advised that the Development Director position had been evaluated pursuant to the City policy and had been placed at grade 9 which has a salary range of \$54,000-\$81,000. This is higher than the \$45,000 that was discussed at the budget hearings. The Heritage Foundation did commit paying one third of this salary. Bergheger advised that the Curator of Events position has also been placed at grade 9 on the City's compensation plan. The Collection and Archivist responsibilities have been combined into one position. Additionally, a part time (18 hours a week) marketing and communication has been hired resulting in more exposure for the museum via Comcast and local print media. Additionally, an agreement has been reached with the Elmhurst Independent to promote summer exhibits.

Craig Nelson, President of the Heritage Foundation, then addressed the Committee, Nelson advised the 21 member board is complete. Eight standing committees have been established. The Board's current plan is to meet every two months. The schedule allows one committee time to complete their work. Nelson advised priorities established are re-bonding the Historical Museum and Heritage Foundation, Exhibition and Program Outreach, Long Range Planning and Collaborative Programming. The Heritage Foundation has selected the DuPage Community Foundation as their new asset manager.

Finally Bergheger updated the Committee on the progress at the one room schoolhouse. The interior building plans are complete. This phase of the project will be managed by City staff. The annexation agreement with Bensenville to facilitate water supply is progressing. An agreement with the Cemetery Association to secure parking should be signed tonight. Programming partnerships have been established. The current schedule calls for a spring 2009 Grand Opening.

2. Assistant Finance Director Trosien addressed the Committee. Trosien advised on the process the Parking Committee and City Center staff utilized to evaluate requests and make recommendations. In this instance a request for an additional 10 minute parking space triggered a review of all existing 10 minute spaces. Based on the analysis he is recommending that two additional spots be added and three existing spots be eliminated. The Committee concurred with the staff recommendations and directed staff to prepare a report.
3. Chief Neubauer addressed the Committee on the proposed changes for traffic management around Jackson school. Jackson school Safety Committee changed the traffic pattern for student pick up. This change results in some traffic restriction no longer being needed. Engineering and Police Department review resulted in the following recommendation. Removal of "Do Not Enter School Days 8 am-4 pm" to "No Parking, Standing, Stopping 8 am-8:30 am and 2:45 pm-3:15 pm" Install signs for "Bus Loading Zone School Days 8 am-8:30 am and 2:45 pm-3:15 pm" on the west side of Mitchell. The Committee concurred with staff recommendation and signed a draft report directing an appropriate ordinance be drafted and adopted by the City Council.

4. Justin Tremback and Craig Edgerly, from Cuvee Cellars addressed the Committee and answered questions on their proposed business plans. As the proposed operation does not precisely fit into existing liquor licenses, the chairman directed the City attorney to research and report back.
5. Attorney Spiroff addressed the Committee on this proposed ordinance. Questions on resident notification, resident objections, insurance requirements, penalties for non compliance, fees for City services, and performance bond requirements were discussed. The Chairman directed the City attorney to prepare an amended draft for Committee review.
6. Other Business:
 - a. Pending Agenda Item-Traffic Calming. After a brief discussion, Alderman Nybo and Chief Neubauer will collaborate and bring a recommendation to the Committee.
 - b. Mayor Marcucci updated the Committee on some strategic discussion on mass transit access points and parking concerns.
 - c. Euclid Ave, Madison to Meister Safety Review-Request for stop signs. Does not meet criteria. Concur with Staff recommendation of continued education and enforcement.
 - d. Stop sign request-Swain and Van Buren. Does not meet criteria. Committee concurs with Staff recommendation
 - e. Salt Creek Greenway Trail- Chairman Mulliner advised the Committee that the Park Board Commissioner Chris Healy is at tonight's Park Board Meeting was going to introduce a proposal that essentially mirrors recommendations proposed in a memorandum by Alderman Nybo and Moriarty. The Chairman advised if accepted the proposal would address the concerns of affected residents.

The Committee was adjourned at 8:52 p.m.
Submitted by James Doherty, Deputy Chief