



February 8, 2010

Dear Friend of Elmhurst:

The City of Elmhurst, through the Elmhurst Commission on Youth, the Elmhurst Senior Citizen Commission and *Character Counts in Elmhurst*, is proud to announce the thirteenth annual service awards program to be held at Elmhurst College on Thursday, May 20, 2010. The City is eager to continue its annual recognition of the volunteer efforts of both youth and adults. Please help us to make this year's program a resounding success by nominating one or more of your special volunteers.

Please distribute the attached letter and nomination form to the appropriate person(s) in your organization. **The nomination form may be duplicated** to nominate more than one individual who has made a difference in your organization. It is also available on the City of Elmhurst ([www.elmhurst.org](http://www.elmhurst.org)) and Character Counts in Elmhurst web sites ([www.charactercountsinelmhurst.org](http://www.charactercountsinelmhurst.org)).

Please approach the nomination process enthusiastically and take a few minutes to nominate worthy candidates or groups of students from your organization. The procedures, selection criteria, and eligibility requirements are outlined on the following page. If you have any questions, please contact the City Manager's Office at 630-530-3010. Mail the completed nomination form to Elmhurst City Hall, 209 N. York Rd., Elmhurst, IL 60126. Nominations must be returned by March 26, 2010. Sorry, nominations received after that date will not qualify for consideration.

*The City of Elmhurst Character Counts Service Awards for Youth and Adults* is an outstanding program that recognizes good character and commitment to our community. We hope you will help us to continue this Elmhurst tradition by nominating an outstanding individual/s from your organization.

Sincerely,

**The City of Elmhurst Character Counts  
Service Awards Planning Committee**



2010  
**CITY OF ELMHURST CHARACTER COUNTS  
SERVICE AWARDS FOR YOUTH & ADULTS  
NOMINATION FORM** (May be duplicated.)



**Eligibility Requirements**

1. Volunteer must be an Elmhurst resident (Elmhurst address) or live within District 205 boundaries.
2. The award is focused on individual and group achievement.
3. The service must be voluntary and unpaid.

**Note: Family and self nominations will not be accepted.**

**Recognition of Nominees**

All nominated volunteers and nominators will be invited to the City of Elmhurst Character Counts Service Awards for Youth and Adults program and reception at Elmhurst College on May 20<sup>th</sup>. All nominated volunteers will be recognized as part of the program.

**Selection of Exemplary Volunteers**

The City of Elmhurst, the Elmhurst Commission on Youth, the Elmhurst Senior Citizen Commission, and Character Counts IN Elmhurst will coordinate the review and selection of exemplary volunteers by a panel of independent judges. Exemplary volunteers will receive *special* recognition at the City of Elmhurst Character Counts Service Awards presentation Thursday May 20th.

**Note: Selection of exemplary volunteers is done via a blind review process.**

**Due Date: Nominations must be postmarked by March 26, 2010.**

**PLEASE RETURN THE COMPLETED FORM TO: ELMHURST CITY HALL**

**Attn: Service Awards  
209 N. York Rd.  
Elmhurst, IL 60126**

**Volunteer's Age Category:**

Check One: \_\_\_\_\_ Youth (Grades K-12)      \_\_\_\_\_ Adult

**Volunteer's Name:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Home Phone:** \_\_\_\_\_ **Other Phone:** \_\_\_\_\_

**Parent/s/Guardian Name:** \_\_\_\_\_ **Age of Nominee:** \_\_\_\_\_

**Address, if different than above:** \_\_\_\_\_

**Nominator's Name:** \_\_\_\_\_ (Not a family member or self.)

**Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Other Phone:** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**K-12 Group Category:**

Please list names of students on separate page, answer the following questions with group aspect in mind.



4. What was the volunteer or groups time commitment to this service?

5. Has the nominee been involved in any other volunteer service (not related to this nomination)? If so, please give a brief description noting the name of the organization and type of service given.

If more space is needed, please continue on back.