



CITY OF ELMHURST
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AGENDA

**ZONING AND PLANNING COMMISSION /
ZONING BOARD OF APPEALS**

**Tuesday April 16, 2019
7:00 p.m.**

1. Roll Call/Call to Order
2. Approval of minutes of Zoning and Planning Commission / Zoning Board of Appeals meeting held on April 2, 2019.
3. Public Comment
4. **Case Number 19 ZBA 03/ Miller Variations**
The purpose of this hearing is to consider a request for Variations from setback requirements for the purpose of consolidating two lots and building a garage on the properties commonly known as 211 and 219 S. Arlington Avenue, Elmhurst, Illinois.
Public Hearing – All properties within 500 feet have been notified
5. **Case Number 19 P 01/ Bartlett Variations and Subdivision**
The purpose of this hearing is to consider a request for Variations from minimum lot frontage and area requirements and a subdivision at a property commonly known as 224 Glenview Avenue, Elmhurst, Illinois for the purpose of subdividing the lot.
Deliberation– Public Hearing held February 19, 2019
6. **Case Number 19 P 02/ Bartlett Variations and Subdivision**
The purpose of this hearing is to consider a request for Variations from minimum lot frontage and area requirements and a subdivision at a property commonly known as 256 Glenview Avenue, Elmhurst, Illinois for the purpose of subdividing the lot.
Deliberation– Public Hearing held February 19, 2019
7. **Case Number 19 P 04/ Ambrose Conditional Use Permits and Variations**
The purpose of this hearing is to consider a request for Conditional Use Permits and Associated Variations at a property commonly known as 601 & 609 W. St. Charles, Elmhurst, Illinois for the purpose of constructing an automobile service station and convenience store with a drive thru.
Deliberation – Public Hearing held March 19, 2019
8. Adjournment

Susan J. Rose
Chair

NOTE: Any person who has a disability requiring a reasonable accommodation to participate in this meeting, should contact Valerie Johnson, ADA Compliance Officer, Monday through Friday, 9:00 a.m. to 4:30 p.m., City of Elmhurst, 209 N. York St., Elmhurst, IL 60126, or call (630) 530-3000 voice, or (630) 530-8095 TDD, within a reasonable time before the meeting. Requests for a qualified interpreter require five (5) working days' advance notice.

**ZONING & PLANNING COMMISSION/ZONING BOARD OF APPEALS
MEETING RULES AND PROCEDURES**

- Start Time: 7:00 p.m.
- Length: 3 hours, unless there is a majority vote of the Z&P Commission/ZBA to extend the meeting.
- Public Comment Agenda Item: This is an opportunity to address the Commission on any City related matter. Comments are limited to three minutes. Please note that comments during this time will not be part of the public record and/or deliberations for a zoning case.
- Interested Parties Time Limit during Public Hearings: Limited to 5 minutes for oral testimony, excluding time needed for response to Commissioner questions or cross examination. There is no limit to the amount of written testimony entered into the public record.
- Deliberation: Z&P Commission/ZBA deliberation is open to the public, however, no public comments and/or testimony will be taken during deliberation sessions.

PUBLIC HEARING PROCESS

- a. Submittal of proof of notice.
- b. Identification and swearing in of Applicant and Persons who will testify.
- c. Report or testimony by City Staff, if any.
- d. Testimony and other evidence by Applicant.
- e. Questioning of Applicant's witnesses by the Commission/Board.
- f. Questions or comments from those attending the hearing, whether in favor of or opposed to the Application (if appropriate for the public hearing).
- g. Questioning of Applicant's witnesses by the Commission/Board.
- h. Questioning of persons testifying and the offer of any other evidence by the Commission or the City Attorney.
- i. Report or testimony by City Staff, if any.
- j. Summary/Closing by Applicant (if appropriate for the particular hearing).

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