

MINUTES OF COMMITTEE MEETING

February 12, 2007

7:00 P.M.

DEVELOPMENT, PLANNING AND ZONING COMMITTEE (DP&Z)

- RE: 1) Case Number 07 ZBA-01 / Shea Variation @ 835 S. Fairfield Avenue
Request for a front and corner side yard setback variation pursuant to Chapter 7, Part A, 4.c and Section 7.4-5.a of the Elmhurst Zoning Ordinance for the purpose of constructing a porch on the property commonly known as 835 S. Fairfield Avenue (PIN: 06-14-112-001).
- 2) Case Number 06 P -13 / Lexington Square @ 400-420 West Butterfield Road
Request for an Amended Conditional Use permit for construction of an assisted living facility addition to a Planned Development pursuant to Section 3.11-8; and a request for a re-subdivision pursuant to Section 9.3 of the City of Elmhurst Subdivision Ordinance on the property commonly known as 400-420 West Butterfield Road (PIN: 06-14-317-008 & 009).
- 3) Economic Development Update:
a) Economic Development Activities – Emily Bradley
b) Retail Recruitment Consultant Cathy Maloney Contract Approval
c) Visitors and Tourism Update – Marlene Tegmeyer
- 4) Intergovernmental Agreement – DuPage County Community Development Commission
- 5) Other Business

Committee Members Present: Rose, Leader

City Staff Present: Said, Bradley, Tegmeyer (part-time), Spiroff (part-time)

Others Present: Cathy Maloney, Consultant

Chairman Rose called the meeting to order at 7:00 p.m. and introductions were made.

The Committee began with agenda item #2, Case Number 06 P -13 / Lexington Square @ 400-420 West Butterfield Road, as the applicants for the first case were not yet in attendance. The request was summarized by Chairman Rose. There was much discussion regarding the types of uses proposed for this facility. The applicant explained that the facility has the flexibility to handle a variety of assisted living related conditions. After discussion the Committee agreed to support the request. The committee report will be on the Consent Agenda for the City Council meeting of February 19, 2007.

The Committee then began discussion of Case Number 07 ZBA-01 / Shea Variation @ 835 S. Fairfield Avenue, which is a request for setback variations for the purpose of constructing a front porch. The Committee believes this is a good addition to the home and will enhance the appearance of the home. The request meets the three criteria for zoning variations. After discussion, the Committee agreed to support the applicant's request and the committee report will be on the Consent Agenda for the City Council meeting of February 19, 2007.

The Committee was then presented with the Economic Development updates. Ms. Emily Bradley, Manager of Economic Development, provided a summary of current economic development activities, including brokers' and retailers' interest in Elmhurst, industrial activities, retention and attraction activities.

Next Ms. Cathy Maloney summarized her activities and presented her contract for renewal. The Committee agreed to recommend that City Council accept the contract and their report will be on the Consent Agenda for the City Council meeting of February 19, 2007.

Ms. Marlene Tegmeyer then gave an update on Visitor and Tourism, including hotel occupancy rates for Elmhurst, DuPage County and the City of Chicago. Marlene also reviewed the evolution of the City's efforts in this area, specifically focusing on how the City's coordination and cooperation among all hotels and attractions have benefited all.

The Committee then discussed item #4, the DuPage County Intergovernmental Agreement. There was discussion regarding the opportunity for block grants in the future. The Committee agreed to support the Intergovernmental Agreement and will issue a report to be placed on the Consent Agenda for the City Council meeting of February 19, 2007.

Under Other Business the Committee discussed the *Retail 123* book. Assistant City Attorney Spiroff discussed the architectural review process.

Meeting adjourned at 9:07 p.m.

Submitted by John D. Said, Director, Department of Planning, Zoning and Economic Development