



# CITY OF ELMHURST SENIOR COMMISSION

## OUTSTANDING SENIOR CITIZEN SERVICE AWARDS

### 2022

### NOMINATION FORM (may be duplicated)

Nominator Name: \_\_\_\_\_ (not a family member or self)

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Other phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

Nominee Name: \_\_\_\_\_ Age of Nominee: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Other phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

#### ***To complete the nomination, please answer the following questions:***

*Please describe nominee in 300 – 500 words, including your responses to the questions below. Be specific. Do **NOT** use the name of the nominee in the body of your response. Nominations will be judged anonymously.*

- Describe the nominee activity or service and why it was significant. Please include:
  - When and where the volunteer activity took place.
  - The scope/range of volunteer activity (number and variety of tasks that are part of the volunteer effort).
  - The duties of the volunteer.
  - How the contribution(s) helped meet community needs/had impact on others.
- Describe the quality of work/work ethic of the nominee, e.g., the work is completed well and on time.
- Describe how the nominee demonstrated leadership, e.g., took initiative, solved problems, and was innovative.
- Describe the nominee's commitment to service, e.g., number of people served, length of time served, has spent a large number of hours in one year to complete a complex task, consistent service to project(s) over an extended number of years.
- Other comments about the volunteer and/or his/her contribution.

#### ***Eligibility Requirements:***

1. Nominee must be an Elmhurst resident (Elmhurst address), live within Elmhurst city boundaries.
2. The award is focused on individual achievement.
3. The service must be voluntary and unpaid.
4. The service must have occurred between September 1, 2021 and the present.

*Note: Family and self-nominations will not be accepted.*

#### ***Examples of types of service:***

- Arts & culture: Efforts involving museums, performing arts, historical sites and programs, ethnic and cultural exploration and education programs; awareness and education for the arts.
- Community Service: Service to improve a neighborhood or community.
- Education/Literacy: Service in schools or community-based learning programs from youth to seniors.
- Environment: Environmental education, public awareness, protection and/or enhancement.
- Health and Special Needs: Service providing physical and/or mental health care; substance-abuse prevention and/or rehabilitation.
- Human Needs: Child care; youth and community recreation; services to the elderly, people with disabilities, families and/or children; assistance to homeless or impoverished persons/families; veterans/military families; housing and short-term crisis resolution; or social services.
- Public Safety/Disaster Management: Education about safety, assistance in disaster preparedness or helping victims of natural disaster.
- Social Justice/Advocacy/Economic Opportunity: Efforts to bring together diverse groups within the community that focus on creating and strengthening social ties and/or promote equity and justice.

***Recognition of all Nominees:***

All volunteers, nominators, and their guests will be invited to the City of Elmhurst Outstanding Senior Citizen Service Awards program at Elmhurst City Hall on November 10, 2022. A reception will follow.

***Selection of Outstanding Senior Citizen:***

The City of Elmhurst Senior Commission will coordinate the review and selection of the Outstanding Senior Citizen by a panel of independent judges from the Elmhurst community. The nominations will be reviewed and scored by independent judges using a rubric that includes the criteria reflected in the application. Selection of volunteers is done via a blind process.

**Nominations will be accepted from May 13, 2022 through August 19, 2022. Nominations received after this date will not be considered.**

***Narrative:***

Please email nomination form to: [cityadmin@elmhurst.org](mailto:cityadmin@elmhurst.org) or return completed hard copy form to:

***Elmhurst City Hall  
Attn: Elmhurst Outstanding Senior Citizen Service Awards  
209 N. York Street – Elmhurst, IL 60126***