

**NOTICE TO BIDDERS AND INVITATION FOR BIDS
FOR THE
SECURITY GATE REPLACEMENT PROJECT 20-32**

**209 NORTH YORK STREET
CITY OF ELMHURST
DUPAGE COUNTY, ILLINOIS**

RECEIPT OF BIDS

Sealed bids to complete all work required for the **Security Gate Replacement** project will be received by the City of Elmhurst, DuPage County, Illinois until **11:00 a.m.**, (Central Daylight Savings Time) **on June 1, 2020**.

All sealed bids or packages must be placed in the drop box outside City Hall (209 N. York Street Elmhurst, IL 60126) no later than the designated bid time provided in the bid material. If anyone has difficulty with the drop box, please contact the Clerk's Office when you are on site and we will make accommodations to retrieve it (630-530-3015).

Sealed envelopes or packages containing bids shall be marked **“Sealed Bid – Security Gate Replacement”**.

Thereafter or as soon as thereafter is practicable, all bids received will be opened and the bid prices read aloud via a **“teleconference call”**.

Bidders can call in for the bid opening by dialing: 866-390-5250 using access code 9767449. Bidders are not required to participate in the bid opening themselves they can simply call or email **amanda.melone@elmhurst.org** for results 30 minutes past the time listed for the bid.

Please direct any and all questions to **amanda.melone@elmhurst.org**.

For more information on this new bidding process, bidders can go to <https://www.elmhurst.org/1533/Bid-Postings>.

CONTRACT DOCUMENTS

The work included in the base bid shall consist of replacement of two security entrance slide gates, including demolition of existing gates, installation of new equipment including cantilever aluminum gates, posts as required, operator, photo-eye, safety edge, traffic loops, and reconnection of existing electrical service and existing card reader. An additive alternate bid shall consist of replacement of a third security entrance slide gate, including demolition of existing gate, installation of new equipment including cantilever aluminum gate, posts as required, operator, photo-eye, safety edge, traffic loops, card reader, electrical service and panel.

The bid documents are those prepared by Clark Dietz, Inc., 1815 S. Meyers Road, Suite 470, Oakbrook Terrace, IL 60126, and designated as **“Security Gate Replacement”**. For a nonrefundable fee of **\$20.00** you may obtain bid documents on our website: www.clarkdietz.com. You may access the document by clicking on the “bidding documents” icon located at the top of the page, then selecting “browse projects” to find the **“Security Gate Replacement”** bid documents. Please complete a free membership registration to Quest. If you have any questions regarding the registration or the download process please contact Clark Dietz at (630) 607-1507. All submitted Bidding

Documents shall be original copies obtained directly from Clark Dietz, Inc. Paper copies of the Bid Documents will not be made available.

Addenda notices will be made via email to the email address provided when downloading the plans. All Bidding Document holders must provide a name, phone number and email address to receive electronic addenda. Addenda will then be available for download from the Clark Dietz website.

Bid proposals must be submitted on the forms provided and in compliance with the Instructions to Bidders. Submission of a bid shall be conclusive assurance and warranty that the bidder has examined the plans, the site of the work and the local conditions affecting the contract and understands all of the requirements for performance of the work. The bidder will be responsible for all errors in its proposal resulting from failure or neglect to conduct an in-depth examination. The City of Elmhurst will in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder. The bidder shall not take advantage of any errors or omission in the plans or proposal.

BID SECURITY

Each bid shall be accompanied by a proposal guaranty in the form of a bid bond, executed by a corporate surety company, a bank cashier's check or a certified check payable to the City of Elmhurst for not less than ten percent (10%) of the amount bid. The proposal guaranty checks of all, except the two lowest responsible bidders will be returned after the proposals have been checked and tabulated. The proposal guaranty checks of the two lowest responsible bidders will be returned after the contract and the contract bond of the successful bidder have been properly executed and approved. Bid bonds will not be returned.

RIGHT TO REJECT BIDS

The City of Elmhurst reserves the right to waive technicalities and to reject any and all proposals for any reason deemed in the best interest of the City of Elmhurst.

AWARD OF CONTRACT

Unless all bids are rejected, the contract award will be made to the lowest responsive responsible bidder by July 6, 2020. In determining who the lowest responsive, responsible bidder is, the City of Elmhurst will consider all factors which it, in its discretion, deems relevant in determining who the lowest responsive, responsible bidder is.

PAYMENT OF PREVAILING WAGES

The general prevailing rate of wages in DuPage County for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor shall be paid for each craft or type of worker needed to execute the contract or to perform the work.

Dated: This Thursday 14th day of May 2020.

CITY OF ELMHURST

Steven M. Morley, Mayor Jackie Haddad-Tamer, City Clerk