



CITY OF ELMHURST
209 NORTH YORK STREET
ELMHURST, ILLINOIS 60126-2759
(630) 530-3000
www.elmhurst.org

STEVEN M. MORLEY
MAYOR
JACKIE HADDAD-TAMER
CITY CLERK
ELAINE LIBOVICZ
CITY TREASURER
JAMES A. GRABOWSKI
CITY MANAGER

NOTICE TO BIDDERS AND INVITATION FOR BIDS
FOR THE
2021-2023 STREET SWEEPING CONTRACT

209 NORTH YORK STREET
CITY OF ELMHURST
DUPAGE COUNTY, ILLINOIS

RECEIPT OF BIDS

Sealed bids to complete all work required for the for 2021-2023 Street Sweeping Contract will be received by the City of Elmhurst, DuPage County, Illinois until 10:00 a.m., (Central Daylight Savings Time) on Friday, January 29, 2021. Thereafter or as soon as thereafter is practicable, all bids received will be publicly opened and the bid prices read aloud. Sealed envelopes or packages containing bids shall be addressed to the Office of the City Clerk, Elmhurst City Hall, 209 N. York Street, Elmhurst, Illinois 60126, and shall be marked **“Sealed Bid – 2021-2023 Street Sweeping Contract.”**

The work in general shall consist of general sweeping and debris disposal for City streets (300 curb lane miles), three (3) business districts totaling ten (10) miles, and twenty (20) City parking lots. A general sweep of all City streets shall be done seven (7) times during the period from mid-March through mid-October (weather permitting). Business districts shall be swept weekly during the period mid-March through November. City parking lots shall be swept monthly during the period mid-March through November. The work shall also include a leaf sweep program, consisting of two (2) additional sweeping cycles during the period mid-October through November to remove leaves from all City streets. This contract shall be for a three (3) year period.

CONTRACT DOCUMENTS

This work shall be performed in accordance with the contract documents, copies of which are on file for review, and available at the City of Elmhurst, City Manager’s Office (2nd floor), 209 N. York Street, Elmhurst, Illinois 60126 for a non-refundable cost of \$10.00 per set of bidding documents. No bidding documents will be issued after 4:30 p.m. on Wednesday, January 27, 2021. All proposals must be submitted on the forms provided and in compliance with the Instructions to Bidders. Submission of a bid shall be conclusive assurance and warranty that the bidder has examined the plans, the site of the work, and the local conditions affecting the contract and understands all of the requirements for performance of the work. The bidder will be responsible for all errors in its proposal resulting from failure or neglect to conduct an in-depth examination. The City of Elmhurst will in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder. The bidder shall not take advantage of any errors or omission in the plans or proposal.

BID SECURITY

Each bid shall be accompanied by a proposal guaranty in the form of a bid bond, executed by a corporate surety company, a bank cashier’s check or a certified check payable to the City of Elmhurst for not less than five percent (5%) of the amount bid. The proposal guaranty checks of all, except the two lowest responsible bidders, will be returned after the proposals have been checked and tabulated. The proposal guaranty checks of the two lowest responsible bidders will be returned after the contract and the contract bond of the successful bidder have been properly executed and approved. Bid bonds will not be returned.

RIGHT TO REJECT BIDS

The City of Elmhurst reserves the right to waive technicalities and to reject any and all proposals for any reason deemed in the best interest of the City of Elmhurst.

AWARD OF CONTRACT

Unless all bids are rejected, the contract award will be made to the lowest responsive responsible bidder. In determining who the lowest responsive responsible bidder is, the City of Elmhurst will consider all factors which it, in its discretion, deems relevant in determining who the lowest responsive responsible bidder is. Bidders who are awarded a contract shall be required to provide a Labor and Material Payment Bond and a Performance Bond, each in the total amount of the contract sum upon execution of the contract.

PAYMENT OF PREVAILING WAGES

The general prevailing rate of wages in DuPage County for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor, shall be paid for each craft or type of worker needed to execute the contract or to perform the work.

Dated: This 15th day of January 2021.

CITY OF ELMHURST

Steven M. Morley, Mayor Jackie Haddad-Tamer, City Clerk