

**NOTICE TO BIDDERS AND INVITATION FOR BIDS
FOR THE
NATIVE AREA MAINTENANCE AND RESTORATION**

**209 NORTH YORK STREET
CITY OF ELMHURST
DUPAGE COUNTY, ILLINOIS**

RECEIPT OF BIDS

Sealed bids to complete all work required for the Native Area Maintenance and Restoration will be received by the City of Elmhurst, DuPage County, Illinois until **11:00 am on June 8th, 2021**.

All sealed bids or packages must be brought to the Clerk's Office on the second floor of City Hall (209 N. York Street Elmhurst, IL 60126) no later than the designated bid time provided in the bid material.

Sealed envelopes or packages containing bids shall be marked **“Sealed Bid – Native Area Maintenance and Restoration, Project No. 21-35”**.

Thereafter or as soon as thereafter is practicable, all bids received will be opened and the bid prices read aloud via a **“teleconference call”**.

Bidders can call in for the bid opening by dialing: 866-390-5250 using access code 9767449. Bidders are not required to participate in the bid opening themselves – they can simply call or email **amanda.melone@elmhurst.org** for results 30 minutes past the time listed for the bid.

Please direct any and all questions to amanda.melone@elmhurst.org.

For more information on this new bidding process, bidders can go to <https://www.elmhurst.org/1533/Bid-Postings>.

CONTRACT DOCUMENTS

The work included in the base bid shall consist of the maintenance and restoration of native vegetation areas within detention basins and open spaces, including prescribed burning, mowing of native vegetation, herbicide application, native seed and plug installation, erosion control, and all other related work. The work will be located throughout the City of Elmhurst.

This work shall be performed in accordance with the specifications. All pertinent documents may be examined on the internet at www.bhfxplanroom.com. Copies of the Bidding Documents may be obtained from BHFx Digital Imaging, www.bhfxplanroom.com, upon a non-refundable payment of \$30 per set. Documents can be purchased only through BHFx Digital Imaging.

Bid proposals must be submitted on the forms provided and in compliance with the Instructions to Bidders. Submission of a bid shall be conclusive assurance and warranty that the bidder has examined the plans, the site of the work and the local conditions affecting the contract and understands all of the requirements for performance of the work. The bidder will be responsible for all errors in its proposal resulting from failure or neglect to conduct an in-depth examination. The City of Elmhurst will in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder. The bidder shall not take advantage of any errors or omission in the plans or proposal.

BID SECURITY

Each bid shall be accompanied by a proposal guaranty in the form of a bid bond, executed by a corporate surety company, a bank cashier's check or a certified check payable to the City of Elmhurst for not less than ten percent (10%) of the amount bid. The proposal guaranty checks of all, except the two lowest responsible bidders will be returned after the proposals have been checked and tabulated. The proposal guaranty checks of the two lowest responsible bidders will be returned after the contract and the contract bond of the successful bidder have been properly executed and approved. Bid bonds will not be returned.

RIGHT TO REJECT BIDS

The City of Elmhurst reserves the right to waive technicalities and to reject any and all proposals for any reason deemed in the best interest of the City of Elmhurst.

AWARD OF CONTRACT

Unless all bids are rejected, the contract award will be made to the lowest responsive responsible bidder by July 19th, 2021. In determining who the lowest responsive, responsible bidder is, the City of Elmhurst will consider all factors which it, in its discretion, deems relevant in determining who the lowest responsive, responsible bidder is.

PAYMENT OF PREVAILING WAGES

The general prevailing rate of wages in DuPage County for each craft or type of worker or mechanic needed to execute the contract or perform the work, also the general prevailing rate for legal holiday and overtime work, as ascertained by the Illinois Department of Labor shall be paid for each craft or type of worker needed to execute the contract or to perform the work. Certified Payroll Records should be submitted to the Prevailing Wage Portal.

- <https://www2.illinois.gov/idol/Laws-Rules/CONMED/Pages/Prevailing-Wage-Portal.aspx>

No questions will be accepted after 12:00 PM on Tuesday, June 1st, 2021 with no addenda to be issued after 5:00 PM on Thursday, June 3rd, 2021.

Dated: This Tuesday, 25th day of May 2021.

CITY OF ELMHURST

Scott M. Levin, Mayor Jackie Haddad-Tamer, City Clerk