



CITY OF ELMHURST
209 NORTH YORK STREET
ELMHURST, ILLINOIS 60126-2759
(630) 530-3000
www.elmhurst.org

STEVEN M. MORLEY
MAYOR
JACKIE HADDAD-TAMER
CITY CLERK
ELAINE LIBOVICZ
CITY TREASURER
JAMES A. GRABOWSKI
CITY MANAGER

CITY OF ELMHURST
BLOCK PARTY GUIDELINES AND PROCEDURES

The City of Elmhurst has long supported block parties as a way to build community spirit, meet neighbors and have fun. But during the COVID-19 coronavirus pandemic, special rules and recommendations are in effect. The City's intent is to promote a safe environment for block parties and to provide consistent guidelines for residents.

Block party request forms can be found on the City's website at https://www.elmhurst.org/DocumentCenter/View/16774/2020-Block-Party-Form---Revised_1.

During Phase 4 of Illinois Governor J.B. Pritzker's Restore Illinois plan, block parties are limited to no more than fifty (50) people at any one time. The more people an individual interacts with at a gathering and the longer the interaction lasts, the higher the potential risk of becoming infected with COVID-19 and COVID-19 spreading.

1. People shall stay home and not participate in the block party if they:
 - Show COVID-19 symptoms.
 - Have tested positive for COVID-19 and are still within a required isolation period.
 - Have been in close contact with someone infected with COVID-19 within the last fourteen (14) days.
2. Tables and chairs should be set up at least six (6) feet apart.
3. Participants should maintain a six (6) foot distance from each other.
4. Face coverings should be worn by participants at all times during the block party. Face coverings may be removed to eat or drink. Participants should maintain a six (6) foot distance from non-immediate household members when eating or drinking.
5. Participants who are not from the same household should not share foods and/or beverages during the block party. Self-service of shared foods, including hot bars, cold bars, buffets and pot-luck style food sharing is discouraged. Single-use plates, utensils, napkins and single-use condiment packets are encouraged.
6. Tables, chairs or frequently touched surfaces should be disinfected several times during the block party using guidance from the Centers for Disease Control and Prevention (CDC) which can be found at <https://www.cdc.gov/coronavirus/2019-ncov/community/clean-disinfect/index.html>

7. Hand sanitizer with at least 60% alcohol content should be made available for participants' use. The use of temporary hand-washing stations with water, soap and paper towels for washing hands is encouraged.
8. Bounce houses and similar activities are prohibited.
9. The City will not be able to accommodate requests for Police and Fire visits.



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Block Party Request Form

Day and Date of Party: _____

Time: (From) _____ (To) _____

Location: On, _____

between, _____ and, _____

Responsible Party: _____

Address: _____

Telephone Number: _____ Email: _____

Date: _____ Signature _____

Neighbor's Name : _____

Address: _____

Telephone Number: _____ Email: _____

Date: _____ Signature _____

Comments: _____

I agree

Local, County, State and Federal Guidelines with respect to COVID-19, Coronavirus, will be adhered to. This includes but is not limited to, social distancing, use of masks, hand washing and use of hand sanitizer.

I agree

I certify that ALL residents on the block have been notified of the event and street closure.

ALL REQUESTS MUST BE ACCOMPANIED BY A PETITION SIGNED BY A MAJORITY OF RESIDENCES ON THE BLOCK CONSENTING TO THE PARTY. ALL REQUESTS MUST BE MADE AT LEAST 10 DAYS BEFORE THE DATE OF THE PARTY. RAIN DATES ARE NOT AVAILABLE; YOU WILL NEED TO CALL BARB @630-530-3753 TO RESCHEDULE. FEASIBILITY OF BLOCK PARTIES WILL BE REASSESSED BASED ON THE LATEST SCIENCE AND PUBLIC HEALTH METRICS ON AN ONGOING BASIS. THE CITY MAY CEASE TO ISSUE OR REVOKE, BLOCK PARTY PERMITS FOR PUBLIC HEALTH CONSIDERATIONS, INCLUDING A REGRESSION FROM PHASE 4 OF THE RESTORE ILLINOIS PLAN.

Please return completed form to Barb Petrucci, City Hall, 209 N. York Street, Elmhurst, IL 60126 or email at barbara.petrucci@elmhurst.org.



**Neighborhood Petition Form
Block Party**

Date: _____

Street: _____ Between (at): _____ and _____

According to Phase 4 of the Restore Illinois Plan, block parties must adhere to the following requirements:

- * No more than 50 people can gather at one time per State regulations
- * All participants must wear masks and adhere to social distancing requirements at all times
- * Participants that are not from the same household should not share food and beverages
- * Frequently touched surfaces should be disinfected several times during the party
- * Hand sanitizer with at least 60% alcohol should be available

PRINT NAME	SIGNATURE	ADDRESS
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Page ____ of ____

Return Forms To:
Public Works Department
209 N. York Street
fax: 630-530-6403

Contact Person: _____
Phone Number: _____
Best Time to Call: _____