

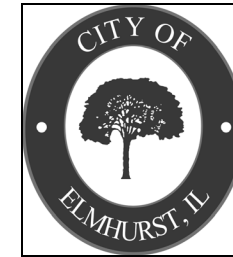
**Thank you for coming to the
Teen Job / Volunteer Fair.**

**Thank you to all the companies and organizations
who support the teens in our community:**

Access Sports	Girl Scouts of Greater Chicago and Northwest Indiana
All Chicagoland Moving & Storage	Girl Scouts of Northern Illinois
Aruna Project	Giving DuPage
ASG Staffing	Goodwill of SE Wisconsin and Greater Chicagoland Area
Bensenville Park District	Illinois Energy Windows and Siding
Citizens Advocacy Center	Illinois Youth Soccer Association
Code Ninjas	Jelly's Children's Boutique and Ice Cream Bar
Corner Bakery	Kilwins Elmhurst
Culver's of Elmhurst	Kimmer's Ice Cream
Delta Sonic Car Wash	Kumon of Elmhurst North
DuPage County Area Project	Naper Settlement
DuPage Sr Citizens Council	NEDSRA
Elmhurst Brewing Company	Park Place of Elmhurst
Elmhurst History Museum	River Forest Country Club
Elmhurst Park District	SportsKids Inc
Elmhurst Presbyterian Church & Elmhurst Pride Collective	State Representative Deanne Mazzochi
Elmhurst Public Library	StretchLab
Emerald City Music Productions, Inc	Terra Vista of Oakbrook Terrace
Elmhurst Walk-In Assistance Network	Victory Meats and Seafood
Elmhurst YMCA	

**Elmhurst Commission on Youth
2022 Teen Job / Volunteer Fair**

**Wednesday, March 16
York High School Commons
4:30 to 7:00 pm**



**Sponsored
by**

**Elmhurst CUSD 205
Elmhurst Junior Women's Club
Elmhurst Park District
Elmhurst Public Library
Elmhurst YMCA
Kiwanis Club of Elmhurst**

Elmhurst Commission on Youth

Welcome to the Teen Job / Volunteer Fair

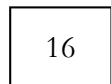
The goal of this event is to provide high school and middle school students a convenient way to connect with companies and organizations that hire teens and provide volunteer opportunities for teens.

Each business listing includes the minimum age requirement, summer or year-round employment / service opportunities, types of positions available, specific skills or experience needed in order to be hired or volunteer and contact information for each business. (Table numbers correspond to map listing on page 3.)

The following pages offer some tips for interviewing and filling out your job application.

The College and Career Center will be open for computer usage during the Job Fair.

Key



Minimum age requirement



Year-round work available



Seasonal work available

Mission Statement: the Elmhurst Commission on Youth will advocate for positive opportunities which promote the health and well-being of youth in our community.

Vision Statement: In a visionary and advisory role to the City, the Commission on Youth is the common thread connecting youth serving organizations to promote the health and well-being of youth in our community.

Goals:

- To create, support and encourage a vibrant and sustainable partnership of youth-serving organizations in the Elmhurst community, in order to identify the “gaps, traps and overlaps” in service to Elmhurst youth and their families.
 - Network city-wide with youth service providers
 - Maintain and update Commission on Youth page of the City website
- To actively engage our youth through the development of city-wide programs and events promoting meaningful involvement in the community
 - Events (Exemplary Youth Service awards, job fair/ volunteer fair, drug awareness/prevention, bullying prevention, peer/social issues, and emotional well-being.)
 - To improve and enhance two-way communication and awareness of both the needs of our youth, as well as their invaluable and unique perspective with representation of youth organizations serving on the commission.

City of Elmhurst
 Commission on Youth
 would like to thank everyone for
 participating and attending today.

Commissioners

- Kim Brigman
- Katie Dunn
- Patty McKernan
- Rick Mojek
- Alea Perez
- Derek Schlager
- Gretchen Sylvester
- Jackie Tamer
- Sheila Wright
- Anne Zimmer
- Tim Jorgensen (ex-officio)
- Joan Velez (ex-officio)
- Marti Deuter (ex-officio)
- Tonia Daniels (ex-officio)

1	All Chicagoland Moving and Storage	23	Elmhurst Public Library
2	Elmhurst YMCA	24	Arana Project 5K Volunteers
3	Girl Scouts of Northern Illinois	25	Access Sports
4	Code Ninjas	26	Citizens Advocacy Center
5	Kumon of Elmhurst-North	27	DuPage Area Project
6	SportsKids	28	DuPage Senior Citizens Council
7	Elmhurst Park District	29	Giving DuPage
8	Elmhurst Park District	30	Elmhurst Presbyterian Church & Elmhurst Pride Collective
9	Culvers of Elmhurst	31	Elmhurst History Museum
10	Delta Sonic	32	Elmhurst Walk-in Assistance Network
11	Emerald City Music Productions, Inc	33	Naper Settlement
12	Goodwill of SW Wisconsin & Greater Chicagoland Area	34	State Rep Deanne M. Mazzochi
13	IL Energy Windows and Siding	35	Illinois Youth Soccer Association
14	Kilwins Elmhurst	36	A.S.G. Staffing
15	River Forest Country Club	37	Victory Meat and Seafood
16	Elmhurst Brewing Co	38	Jelly's Children's Boutique and Ice Cream Bar
17	NEDSRA	39	StretchLab
18	Bensenville Park District		Comer Bakery - info on line
19	Girl Scouts of Greater Chicago and Northwest Indiana		
20	Kimbers Ice Cream		
21	Park Place		
22	Terra Vista		

Cafeteria

28	27	26	25	24	23
31	32	33	34	35	36
42	41	40	39	38	37

West

22	21	20	19	18	17
9	10	11	12	13	14
1	2	3	4	5	6

East

QR Code to access book or



Youth Job / Volunteer
 Fair
 2 0 2 2

College &
 Career Center
 Open

Job
 Opportunity
 Volunteer
 Opportunity
 Both
 Opportunities

Questions to Consider When Seeking Employment

Where do you want to work?

- Outside: pool, golf course, camp, etc.
- Inside: office, restaurant, store, etc.

What type of work do you enjoy?

- Clerical, physical labor, child care, food service, etc.

What type of work are you qualified for?

- Do you have unique skills or previous experience in certain area?

How will you get to and from work?

- Walk, borrow a family car, drive, etc.

How many hours do you have available to work each week?

- Have you considered your school and extra-curricular activities?

Do you have a work permit?

- If you are a minor, ages 14 or 15, you are required by law to obtain an approved work permit from your school.
- If you are 16 or 17, an employer may ask for proof of age.

Do you have references?

- A reference should be someone who knows you well enough and can speak to your potential employer.
- References can include a teacher, a scout leader, previous employer or neighbor—references should NOT include family members.
- In all cases, ask permission before you use them as a reference.

City of Elmhurst Commission on Youth 2022 Job / Volunteer Committee

Kim Brigman — Elmhurst Junior Women's Club

Alea Perez — Elmhurst Public Library

Patty McKernan — Kiwanis Club of Elmhurst

Tonia Daniels — Elmhurst CUSD 205

Derek Schlager — Elmhurst YMCA

Jackie Tamer—City of Elmhurst
Commission on Youth

**We wish to thank everyone for
attending the Fair**

**A special thanks to the
D205 Transition Center students who are
helping with the event.**

Top Tips for Interviewing:

- Arrive on time or early
- Dress appropriately—be clean, well-groomed and no gum
- Turn OFF your cell phone
- Smile, offer a firm handshake and make eye contact
- Write neatly on the job application in blue or black pen
- Whether filling out a paper application or on line, make sure words are spelled correctly
- Bring a resume that includes your personal information (education, previous employment experience, activities, address and phone number)
- Speak clearly and use proper English—avoid “um, like, or er”
- Use good manners and be polite
- Ask questions about the company and the job responsibilities
- Thank the prospective employer for his/her time and ask about the follow-up process (i.e. when you should check back?)

Improve your interviewing skills by practicing your answers to potential questions with parents, friends or other trusted adults:

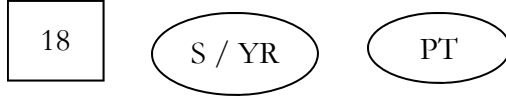
- Tell me about yourself.
- How would your teachers describe you?
- Why should I hire you over the other students waiting to be interviewed?
- Tell me about a time you had a problem and solved it.
- What do you like best about school.
- What motivates you?

Top qualities employers look for:

- Communication skills (verbal and written)
- Honesty and integrity
- Teamwork skills
- Strong work ethic
- Motivation and initiative
- Flexibility and adaptability
- Analytical, computer and organizational skills

1—All Chicagoland Moving and Storage

NOTES



Employment Positions Available:

Movers

Skills and Experience Required:

Strong, hardworking, team player, speaks English

Position Duties:

Help and lead the process of moving a client

Contact Information:

Graham Struthers
graham@pbpmovers.com
730 N York St
Elmhurst, IL 60126
Allchicagoland.com

NOTES

2–Elmhurst YMCA

16+

S / YR

PT / FT

Note: Minimum hours per week and age varies by position

Employment Positions Available:

Summer Camp Counselors
Sports Instructors
Lifeguards
Swim Instructors

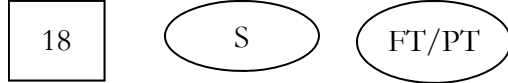
Skills or Experience Required:

Varies by position.

Contact Information:

Derek Schlager
dschlager@ymcachicago.org
211 W. First St
Elmhurst, IL 60126
www.elmhurstymca.org

3—Girl Scouts of Northern Illinois Summer Camp



Note: All jobs full time (Sunday-Friday) or part time (Friday-Saturday)

Positions Available:

Camp Counselor, Equestrian Counselor, Camp Assistant Director, Camp Cook, Kitchen Assistant, Lifeguard, Waterfront Manager, Camp Program Manager, Camp Nurse

Skills or Experience Required:

Experience working with youth, integrity, good character, desire and ability to work in outdoor camp setting with children and adults.

Position Duties:

Supervise all assigned aspects of camper's daily routine including camp activities, sleeping/rest times, meal times, etc, teach outdoor and camping skills as well as appreciation for the outdoors; work in a team to create and facilitate programming, support and strengthen courage, confidence and character in all campers; assist in unit housekeeping, sanitation, and care for supplies and equipment; identify and respond to environmental and other hazards related to camp activities; other duties as assigned.

Contact Information:

Angela Musial
46W253 Camp Dean Road
Big Rock, IL 60511
amusial@girlscoutsni.org

girlscoutsni.org/en/our-council/gsni/careers/summer-camp-jobs.html

Corner Bakery

17

Positions Available:

All positions available

Skills and Experience Required:

No experience necessary

Position Duties:

Our employees are an integral part of our commitment to quality. Welcoming guests, taking orders, prepping, cooking, preparing, and presenting outstanding food—every time—is the mission of our team members. Our high standards ensure excellent guest experiences that will make them want to return.

Additional Requirements:

Provide all guests with quick and friendly service
Work at a fast pace
Work together as a team, assisting other Crewmembers in completion of tasks and assignments to ensure continuity of service
Take initiative
Comply with Company policies

Contact Information:

Shamekia Johnson
cb0053@cornerbakerycafe.com
240 Oak Brook Center
Oak Brook, IL 60523
Cornerbakerycafe.com

39-StretchLab

18

Positions Available:

Front Desk

Skills and Experience Required:

Excellent communication and phone skills
Dependable
On-time
Good with people
Able to learn our POS system

Position Duties:

Able to work Front Desk

Contact Information:

Jay Aldrich
Elmhurst@stretchlab.com
108 2nd Street
Elmhurst, IL 60126
Stretchlab.com/location/elmhurst

4—Code Ninjas

15+

S / YR

FT / PT

Note: Minimum number of hours per week is 16.

Employment Positions Available:

Coding Instructors (volunteers in need of hours and paid positions available)

Skills or Experience Required:

Currently studying Computer Programming, Computer Science or other technology related courses. Must be technology savvy and know how to code or a willing and fast learner. Enjoys working with young children with previous experience a plus but not essential. Must be patient, responsible and reliable.

Position Duties:

Guiding and teaching young children to code

Contact Information:

Code Elmhurst
elmhurstil@codeninjas.com
579-581 N York St
Elmhurst, IL 60126
Codeninjas.com/locations/il-elmhurst

5— Kumon of Elmhurst North

16

PT

YR

Note: Minimum 7-8 hours per week

Employment Positions Available:

Tutor
Helper

Skills or Experience Required:

Quick learner
Able to multitask
Enjoy working with younger kids

Position Duties:

Grading work and working with kids

Contact Information:

Madhuri Agrawal
Elmhurstnorth_il@kumon.com
420 North York Road
Elmhurst, IL 60126
Kumon.com/elmhurst-north-il

38-Jelly's Children's Boutique and Ice Cream Bar

15

Positions Available:

Scoopers
Ice Cream Bar Manager
Retail Salesperson
Retail Salesperson/Manager

Skills and Experience Required:

Friendly, outgoing, responsible, hard working

Position Duties:

Scooper: Serve/Prepare ice cream cones/cups/ shakes/ malts/sundaes/cash register. Assist with replacing ice cream gallons.

Ice Cream Manager: Performs Scoopers duties as well as oversees scoopers/open and/or closes shop
Retail Salesperson: Sell Children's clothing, toys, accessories/cash register. Assist with incoming inventory, tagging, scanning, etc.

Retail Manager: Oversees retail salesperson and performs retail salesperson duties, opens and/or closes retail shop

Contact Information:

Angelica Tsamoulos
angelicalattas@yahoo.com
110 W. Vallette St
Elmhurst, IL 60126
Shopjellys.com

37-Victory Meat and Seafood

16

Positions Available:

Dishwasher
Busser
Food Runner

Skills and Experience Required:

No experience required. We are looking for people looking to join our team that are responsible, professional and hard working. We have a great team willing to train people eager to learn and be a part of the team.

Position Duties:

Cleaning table and various parts of the restaurant.
Giving proper service to guests such as clearing plates, filling waters, etc.

Contact Information:

Harrison Rose
hrose@firstcourseproductions.com
116 N York Street
Elmhurst, IL 60126
Victorymeatandseafood.com

6—SportsKids, Inc

16

PT

S / YR

Note: Minimum 5 hours per week

Employment Positions Available:

Part Time Sports Coaches

Skills or Experience Required:

Must be reliable, enjoy working with children
Able to work days and/or evenings
Knowledge of sports and experience with teaching children a plus but willing to train the right candidate

Position Duties:

Teach tot and youth sports and gymnastics classes

Contact Information:

Laura Heidelberger
Laura.sportskids@gmail.com
1307 W. Lake St #306
Addison, IL 60101

7– Elmhurst Park District

16

YR/ S

PT

Note: Minimum number of hours per week varies by job

Employment Positions Available:

We have a number of positions currently available and more opening up in the coming weeks for our Summer 2022 seasonal/part-time positions that will be suitable for teens in the community.

In our aquatics department, we are hiring for Admissions Staff, Guest Services, Lifeguards, and Swim Instructors. In our recreation department, we are hiring for Rec Station Leaders.

At Courts Plus we are hiring for Tennis Assistants

Position Duties and Skills:

Some positions may have different requirements. We are always looking for candidates to have good internal and external customer service skills and some experience relevant to the role they are applying for.

Swim Instructor and Guest Services positions minimum age 16 pursuant to State guidelines. Lifeguards minimum 15.

Contact information:

Catalina Galvan
cgalvan@epd.org
375 W First St
Elmhurst, IL 60126
630-993-4725
www.epd.org

36-ASG Staffing

15

Purpose of Organization:

Staffing Agency

Positions Available:

General Labor
Forklift

Skills and Experience Required:

Assembling, packing, loading and unloading, Forklifts

Position Duties:

General labor lifting from 25 to 50 lbs

Contact Information:

Mireya Rios
mrios@asgstaffing.com
229 W Grand Ave
Bensenville, IL 60106
Asgstaffing.com

35-Illinois Youth Soccer Association

13

Purpose of Organization:

Youth soccer programming

Volunteer Positions Available:

Soccer referee

Skills and Experience Required:

Soccer knowledge

Position Duties:

Referee youth soccer games

Pass a referee certification course

Contact Information:

Ivan Rico

odp@illinoisyouthsoccer.org

1655 S Arlington Heights Road

Arlington Heights, IL 60005

8—Elmhurst Park District

15+

PT

Note: Minimum age varies by position

Purpose of Organization:

Our mission is to enrich lives while having fun!

Volunteer Positions Available:

Various volunteer opportunities assisting with programs for seniors and children of all ages

Skills, Qualities or Experience Required:

Ability to communicate clearly with the public.

Must be able to lift 25 pounds.

Enjoy working with children and their families

Position Duties:

Varied based on volunteer role

Contact information:

375 W. First St
Elmhurst, IL 60126
www.epd.org

9—Culver’s of Elmhurst

15 with work permit

Employment Positions Available:

Team Member

Position Duties:

Positions available in the front of house (assisting guest, working register, cleaning tables) and back of house (food prep, fryer and grill).

Skills, Qualities or Experience Required:

Candidates must be eager to learn and have good communication skills.

Contact information:

Cheryl Opferman
Cherylopferman@gmail.com
148 N. York Street
Elmhurst, IL 60126
Culvers.com

34-Rep Deanne Mazzochi

17

Purpose of Organization:

Represent constituents of the 47th District in the Illinois House of Representatives

Volunteer Positions Available:

Summer Internships

Skills and Experience Required:

Applicants must be good communicators, flexible, professional, dependable, willing to learn, and demonstrate a strong interest in current affairs, legal issues, and the political process.

Position Duties:

Responsibilities include assisting staff, meeting and communicating with constituents, answering phones, assisting with outreach events and conducting research. Students may apply the internship to their class credit requirements. The internship offers an opportunity to gain real-world experience working at a legislative district office. Students interested in pursuing a career in law, politics, criminal justice, business, communication or any area involving current affairs would especially benefit from the experience.

Contact Information:

Mary Mares
Mmares.repazzochi@ilhousegop.org
1 S Cass Ave
Suite 205
Westmont, IL 60559
Repazzochi.com

33-Naper Settlement

Varies

Purpose of Organization:

Museum

Volunteer Positions Available:

Multiple opportunities from 4th grade and up. Education, Special Events, Curatorial, Administrative, Buildings and Grounds

Skills, Qualities, or Experience Required:

Be polite and able to take directions, public speaking and some positions will require training.

Position Duties:

Varies

Contact Information:

Melissa Katchen
nsvolunteer@naperville.il.us
523 S Webster St
Naperville, IL 60540
Napersettlement.org

10—Delta Sonic Car Wash

16

Employment Positions Available:

Delta Technician, Wash Sales Advisor, Operations Specialist, Convenience Store Cashier

Position Duties:

As front line rep of the Delta Sonic Team, Delta Techs are responsible for power-washing vehicles prior to entering carwash, drying upon exiting carwash and thoroughly cleaning interior of vehicles by vacuuming and wiping down interior components. Other duties include sweeping mopping, picking up trash, cleaning restrooms, removing snow, and light maintenance. Techs have the ability to be trained to perform specialty services. Most important responsibility is to achieve 100% customer satisfaction. Pay is very competitive with incentives based on performance and ability to earn tips at certain job functions. Daytime Shifts Available Now!

Skills, Qualities or Experience Required:

Eagerness to work in a fast-paced, hands-on, customer focused position that requires individuals to multi-task. Excellent communication skills and a love of working with customers. Detail-oriented mindset, willingness to work in all weather conditions, both indoor and outdoor and extreme temperature conditions. Ability to work with a sense of urgency and adhere to all safety regulations. Ability to stand, walk and bend for long periods of time, with or without reasonable accommodation. Ability to lift moderate amounts of weight, with or without reasonable accommodation. Valid driver's license is preferred. Willingness to work a flexible schedule.

Contact information:

Yamel Gomez
yamelgomez@deltasoniccarwash.com
504 Rt. 59
Suite 100
Naperville, IL 60563

<https://recruiting.ultipro.com/DEL1002DELTA/JobBoard/d91968f4-6c98-4966-9e33-cffba180ef8b/?q=&o=postedDateDesc>

11—Entertainer—Emerald City Music Productions, Inc

16

Employment Positions Available:

Secretarial, video editors, sales, ground crew, website/zoom support, graphic design, production assistant, seamstress, Zombies, violinist, cellist, viola-ist, bassist, percussionist/drummer

Skills and Experience Required:

Typing skills, clean friendly, excellent English speaking/dual languages welcome, lift items up to 40 pounds, ability to speak and negotiate with people well, excellent phone manners, punctuality, forward thinking, pro-active, self motivated, internet skills, for video editors prefer experience and fluent-ness with Adobe Premier Pro, for graphic designed ability to use Adobe Photoshop and Illustrator well, accurate spelling, takes instructions well and can execute them without micromanagement. Musicians the ability to site read quickly, to improvise on the fly, flexibility with their playing per the directors guidance, time to rehearse and perform.

Position Details:

Secretarial-typing letters/emails/documents, phone calls, answering emails and chats, scheduling, research online and at libraries.

Sales-phone calling new clients, negotiating and closing sales deals, working with the other members on the team to ensure the client gets what is paid for, gathering checks in needed, writing up forms for sales, being patient and persistent.

Musicians-backup musicians for various concerts throughout the year.
Video editor-editing shows, concert and event footage, distribution, website/zoom support, transfer website to sites.google.com
Graphic design-posters, flyers, leaflets, programs, caps, shirts, etc for events
Production Assistant-run errands, gather paperwork from artists, send paperwork, help stage setup, etc.

Seamstress-fix broken costumes, dry clean, hand stitch various trim work, sewing machine skills essential and registered with Palatine Library to use maker room.
Zombies-shuffle, grunt, groan and lovingly tease audience with humor in parades in northwest suburbs in metro Chicago.

Contact Information:

Bard Kronau-Sorensen
emcybiz@gmail.com
440 W Colfax, Unit 126
Palatine, IL 60078
Facebook.com/emeraldcitymusic.pl

32-Elmhurst Walk-In Assistance Network

13

Purpose of Organization:

The caring people of Elmhurst unite to provide compassionate assistance to people in need in our community.

Volunteer Positions Available:

We are seeking volunteers to work at our big fundraiser, the 'Cue for a Cause on Sunday, September 4

Skills and Experience Needed:

A willingness to pitch in and help!

Position Duties:

There will be a number of different opportunities—setting up, working in the kid's area, making rootbeer floats, selling drinks, cleaning up, staffing an entrance, etc.

Contact Information:

Jackie Crnkovich
director@elmhurstwalkin.org
125 W. Church Street
Elmhurst, IL 60126
Elmhurstwalkin.org

31-Elmhurst History Museum

14

Purpose of Organization:

To share the rich history of Elmhurst and the western suburbs with residents and visitors.

Volunteer Positions Available:

Volunteer positions include museum greeters support for museum events, support for museum camps and youth programs.

Skills and Experience Needed:

Strong people skills, desire to work with audiences of varying ages, interest in history

Position Duties:

Museum Greeter: Greet customers and answer questions, facilitate museum store sales

Museum Event Volunteers: Help with set up and tear down for museum events, help facilitate activities on event days.

Museum Camp and Youth Program Volunteers: Assist staff with daily summer camp programming, help prepare activities, assist with set up and tear down on camp days and youth programming days.

Contact Information:

Dave Oberg
Dave.oberg@elmhurst.org
120 E Park Ave
Elmhurst, IL 60126
Elmhursthhistory.org

12—Goodwill of South East Wisconsin and Greater Chicagoland Area

16

Employment Positions Available:

Cashier
Production
Donation Assistance

Skills and Experience Required:

Friendly, hard working, dedicated, punctual, able to safely move throughout the building

Position Details:

Cash handling, sales floor maintenance, pricing product, assisting with donations

Contact Information:

Mark Gayon
Mark.gayon@goodwillsew.com
675 W North Ave
Elmhurst, IL 60126
AmazingGoodwill.com

13—Illinois Energy Windows and Siding

16

YR/S

PT/FT

Note: Minimum number of hours per week is 15–20

Employment Positions Available:

Marketing

Skills or Experience Required:

Communications, no experience needed.

Position Duties:

Appointment scheduling and lead generation

Contact Information:

Jeffrey Dunn
jdunn@illinoisenergy.com
430 Ogden Avenue
Lisle, IL 60532
Illinoisenergy.com

30-Elmhurst Presbyterian Church & Elmhurst Pride Collective

12 with parent permission

Purpose of Organization:

Church

Volunteer Positions Available:

Pride Fest Volunteer

Position Duties:

Help run games and set up tables and tents

Skills and Experience Required:

Friendly person

Contact Information:

Jennifer Gordon
jgordon0209@gmail.com
367 Spring Road
Elmhurst, IL 60126
Elmhurstchurch.org

29-Giving DuPage

14+

Purpose of Organization:

DuPage County Volunteer Center

Volunteer Positions Available:

Over 750 volunteer opportunities countywide posted at our Volunteer Portal website

Skills and Experience Required:

Volunteer needs can be filtered by cause, keywords, interest, skills and geography

Position Duties:

There are hundreds of various volunteer opportunities—each featuring different tasks and responsibilities

Contact Information:

Shefali Trivedi
givingdupage@dupageco.org
421 N. County Farm Road
Wheaton, IL 60187
Givingdupage.org/volunteer

14— Kilwins Elmhurst

15 with work permit

Employment Positions Available:

Retail Team Members

Skills or Experience Required:

Friendly and outgoing

Ability to work in a team setting

Exceptional listening skills

Ability to follow directions

Excellent communication skills, must read & speak English

Ability to count back change, use a register and read recipe

Must be able to stand for long periods of time

Must be able to lift 40 pounds

Previous customer service experience is helpful but not necessary

Additional:

Food Handler Certification will need to be obtained if hired

Contact Information:

Megan Gavin
Elmhurst@kilwins.com
148 N York St
Elmhurst, IL 60126
Kilwins.com/elmhurst

15—River Forest Country Club

15

Employment Positions Available:

Waitstaff
Host
Bussers
Bag Room
Cabana Staff
Life Guards
Banquet Servers
Grounds Staff
Receptionist
Culinary Staff

Skills or Experience Required:

Varies

Position Duties:

Various

Contact Information:

Kim Dumas
kdumas@riverforectcc.org
15w468 Grand Ave
Elmhurst, IL 60126
Riverforectcc.org

28-DuPage Senior Citizens Council

18

Purpose of Organization:

DuPage Senior Citizens Council initiates, delivers, monitors, and coordinates services that promote the ability of older persons to live their lives in dignity.

Volunteer Positions Available:

Home delivered meal volunteers, friendly phone call volunteers, dance party volunteers, yard clean-up volunteers, Intergenerational volunteers. Employment positions also available

Skills and Experience Needed:

A willingness to serve seniors, a background check, for some positions a driver's license and auto registration

Position Duties:

Driving and dropping off meals to seniors, making phone calls to seniors, cleaning up yards of seniors, helping with dance parties for seniors.

Contact Information:

Ann-Margaret Luciano
Ann-Margaret.luciano@dupageseniorcouncil.org
1990 Springer Dr
Lombard, IL 60148
Dupageseniorcouncil.org

27—DuPage County Area Project

12

Purpose of Organization:

To positively impact the youth in the community

Volunteer Positions Available:

Volunteer facilitators, marketers, program runners, committee members

Skills or Experience Needed:

A love of positively impacting your community

Position Duties:

Varied depending on skills and positions desired

Contact Information:

Michelle Gonzalez
michelle@ducap.org
201 Canterbury Land
Bolingbrook, IL 60440
Ducap.org

16—Elmhurst Brewing Company

16

Employment Positions Available:

Line Cook
Dishwasher
Runner/Busser
Host

Skills or Experience Required:

Varies by position

Position Duties:

Varies by position
Must have a positive attitude, a sense of humor and a solid work ethic

Contact Information:

Frazer Donaldson
frazer@elmhurstbrewing.com
171 N Addison Ave
Elmhurst, IL 60126
Elmhurstbrewing.com

17—NEDSRA

Northwest DuPage Special Recreation Association

Employee 16
Volunteer 13

Employment Positions Available:

Program Assistants/Summer Camp Counselors
Inclusion Leisure Buddies (1:1 Assistants)

Skills and Experience Required:

Experience with individuals with disabilities preferred, but not required
Applicants must be open-minded, motivated and willing to have fun!

Position Duties:

Work with a Program Leader/Camp Director to provide a successful recreation program to individuals with disabilities. Plan and implement activities catered to campers, manage behaviors that may arise during programs.

Contact Information:

Colleen Cline
ccline@nedsra.org
1770 W. Centennial Place
Addison, IL 60101
Nedsra.org

26—The Citizen Advocacy Center

16

Purpose of Organization:

To build democracy for the 21st Century by strengthening the citizenry's capacities, resources and institutions for self-governance.

Volunteer Positions Available:

We are looking for interns to conduct research projects and write a final report based on their research by the end of summer.

Skills and Experience Required:

Desire to learn how to do advocacy: how to organize, create social media campaigns, and to speak publicly in front of others. Also, the willingness to learn how to do research in the areas of law and policy.

Position Duties:

Be able to communicate daily with a community lawyer/project manager either over the phone or virtually.

Contact Information:

Jason Han
jhan@citizenadvocacycenter.org
188 W Industrial Drive, Suite 106
Elmhurst, IL 60126
Citizenadvocacycenter.org

25—Access Sports

Volunteers Grades 6—12
Coaches Grade 11—College

Purpose of Organization:

To provide team sports for athletes with disabilities

Volunteer Positions Available:

We are looking for volunteers to work with our athletes and we have coaching positions. Our programs run year round.

Skills and Experience Required:

No experience necessary. We provide training each season for volunteers and coaches.

Position Duties:

Each sport season is 8 weeks and we meet for 1 hour a week. Volunteers and coaches are asked to serve the 8 hours for programs they chose to volunteer or work

Contact Information:

Dena Seidenfuss
denafuss@comcast.net
PO Box 302
Elmhurst, IL 60126
Elmhurstaccesssports.org

18—Bensenville Park District

Lifeguards 15+
All other positions 16+

Employment Positions:

Camp Lead Counselor	Camp Counselor
Art Instructor	Clubhouse Counselor
Dance Instructor	Head Athletics Instructor
Cheerleading Instructor	

Skills or Experience Required:

Good Communication Skills
Honesty
Dependability
Ability to work effectively in a team
Flexibility
Eagerness to learn
Confidence
Strong work ethic
Positive Attitude

Skills or Experience Required:

Varies by position—for job specific duties
www.bvilleparks.org/joinourteam/

Contact Information:

Todd Linder
tlinder@bvilleparks.org
1000 W Wood St
Bensenville, IL
www.bvilleparks.org

19—Girl Scouts of Greater Chicago and Northwest Indiana

Most positions 18+
Resident Camp Lifeguards and Kitchen Assistants 16+

Employment Positions Available:

18+ - Day Camp Summer Adults Volunteers in Woodridge and Palos Park, IL

16+ - Resident Summer Camp Jobs in East Troy, WI and Valparaiso, IN—Lifeguard, Kitchen Assistant

18+ - Day Camp Summer Jobs in Woodridge and Palos Park, IL—Counselor, Program Leader, Health Supervisor, Business Leader, Behavioral and Wellness Specialist, Assistant Director

18+ - Resident Camp Summer Jobs in East Troy, WI and Valparaiso, IN—Counselor, Adventure Course Director, Adventure Course Facilitator, Aquatics Director, Health Supervisor, Sailing Instructor, Trip Director, Trip Leader, Waterfront Director, Business Leader, Cook, Food Operations Specialist, Food Service Manager, Food Service Staff, Program Director, Program Leader, Behavioral and Wellness Specialist, Assistant Director.

Skills or Experience Required:

Loves interacting with children, enjoys spending time outdoors, high school graduate or equivalent (exceptions: lifeguard and kitchen assistant who must be 16+), willingness to live/work in an indoor and outdoor camp setting. More information may be found at <https://girlscoutsgreaterchicagoandnwindiana.applytojob.com/apply/>

Position Duties:

Vary—review summer camp job postings for more details

Contact Information:

Outdoor Programs
camper@girlscoutsgcnwi.org
20 S Clark, Suite 200
Chicago, IL 60603

Girlscoutsgcnwi.org/en/camp/summer-camp-jobs.html

24—Aruna Project 5K Volunteers

No minimum age requirement

Purpose of Organization:

By providing empowerment through employment, the Aruna Project created lifelong freedom marked by holistic care for victims of human trafficking. Our products are crafted in freedom by skilled Artisans who are finding their voice, experiencing independence and growing with a sisterhood of others who have overcome. When you support Aruna through purchasing products, 100% of the profits directly impact freed Artisans. When you participate in Aruna events, 100% of donations help free, employ and empower.

Volunteer Positions Available:

Event day volunteers (June 25, 2022), additional potential opportunities with lead-in events to raise awareness in April and May as well.

Skills or Experience Required:

No experience required

Position Duties:

Race day volunteers needed to manage day to packet pick-up or registration, guide runners on course, help with winner ceremony, answer questions

Contact Information:

Traci Smith
tlwilso2@yahoo.com
542 S Stratford Ave
Elmhurst, IL 60126
Arunaproject.com/pages/the-cause

23—Elmhurst Public Library

11+ or Grades 6—12

Purpose of Organization:

To enrich life in Elmhurst by providing opportunities to connect, create and explore

Volunteer Positions Available:

Teen Advisors
Program Assistants
Virtual Assistants

Position Duties:

Various

Skills and Experience Required:

No experience or skills needed. Looking for volunteers who are friendly, energetic, reliable and a team player

Contact Information:

Shaira Rock
630-279-8696 x332
Shaira.rock@elmlib.org
125 S. Prospect
Elmhurst, IL 60126
Elmhurstpubliclibrary.org

20— Kimmer's Ice Cream

16

Employment Positions Available:

Counter Staff

Skills or Experience Required:

Customer service experience, positive attitude, etc

Position Duties:

Serve customers, ring up transactions, cleaning, restocking

Contact Information:

Monica Beltran
monica@kimmersicecream.com
110 W Park Ave
Suite B
Elmhurst, IL 60126
Kimmersicecream.com

21—Park Place of Elmhurst

15 with work permit

Employment Positions Available:

Server
Busses
Dishwasher

Skills or Experience Required:

Friendly demeanor and willingness to learn

Position Duties:

Assist in setting up dining room for residents by setting tables and stocking supplies, maintain clean work stations

Contact Information:

Rina Camarillo
rcamarillo@provlife.com
1050 S. Euclid Ave
Elmhurst, IL 60126
Workatparkplaceelmhurst.com

22- Terra Vista of Oakbrook Terrace

16

Employment Positions Available:

Activity Manager
Food and Beverage Server
Care Manager
Facilities Staff
Kitchen Staff

Skills or Experience Required:

No experience required

Position Duties:

Organize and facilitate activities with residents, serve meals to residents, care for an assigned group of residents, maintenance jobs and housekeeping, prepare food and clean kitchen

Contact Information:

Mark Davis
mdavis@terravista.org
1635 S. Ardmore Ave
Oakbrook Terrace, IL
Terravista.org