

# CITY OF ELMHURST



209 North York Street  
Elmhurst, IL 60126  
630-530-3030  
[www.elmhurst.org](http://www.elmhurst.org)  
630-530-3127 Fax

## City of Elmhurst Obtaining a Lawn Sprinkler Permit

**ALL DOCUMENTS NEED TO BE SUBMITTED ELECTRONICALLY TO:**

**[planreview@elmhurst.org](mailto:planreview@elmhurst.org)**

***\*\*no paper copies\*\****

### **Private Property**

- Fill out application
- Submit Plat of Survey
- Submit drawing showing the sprinkler heads and where the RPZ is located

Permit fees = \$111.00

### **Private Property and Parkway**

- Fill out Building Department application **COMPLETELY**.
- Submit **original**, notarized covenant with all proper legal descriptions filled out:
  - Complete property address
  - Legal PIN number
  - Legal description
- Submit copy of the Plat of Survey. The legal description must be legible.
- Submit drawings showing the sprinkler heads and where the RPZ is located.
- Submit one (1) **re-typed** legal description in 12 font size on 8-1/2" x 11" paper.  
**(The County no longer accepts the legal description off the plat of survey. Must be re-typed)**

Permit fees = \$150.00 Building Permit- Made out to **City of Elmhurst**

-- plus --

\$67.00 Check made out to: **City of Elmhurst**

**(We need 2 (two) separate checks)**

**\*\*\*PLUMBING CONTRACTOR MUST SUBMIT A LETTER OF INTENT FOR EVERY JOB\*\*\***