## **VARIATION APPLICATION**



## City of Elmhurst

## Community Development Department

209 N. York Street • Elmhurst, Illinois 60126 • (630) 530-6019 (p) • (630)530-3127 (f)

| CASE | NUMBER: DATE APPLICATION FILED:                          |
|------|--|
| A.   | APPLICANT INFORMATION                                    |
|      | Applicant Name:  |
|      | Applicant Organization:                                  |
|      | Applicant Address:                                       |
|      | Applicant City / State / Zip Code:                       |
|      | Applicant Phone: Work: () Home: ()                       |
|      | Mobile / Other: ()                                       |
|      | Applicant Fax: Work:() Home:()_                          |
|      | Applicant Email:   |
|      | Applicant Relationship to Property Owner:                |
|      | Applicant Signature:                                     |
| В.   | PROPERTY OWNER INFORMATION (IF DIFFERENT FROM APPLICANT) |
|      | Owner Name:  |
|      | Owner Address:   |
|      | Owner City / State / Zip Code:                           |
|      | Owner Phone: Work: () Home: ()                           |
|      | Mobile / Other: ()                                       |
|      | Owner Fax: Work:() Home:()                               |
|      | Owner Email:   |
|      | Printed Name and Title (if not individual owner):        |
|      | Owner Signature:   |

| Co | ommon Address of Property:   |
|----|--|
| Pr | operty Identification Number (PIN):  |
| Le | gal Description (Attach additional sheets as necessary):   |
|    |  |
|    |  |
|    |  |
| AF | PPLICANT'S REQUEST (Attach additional sheets as necessary):  |
|    | Applicant is requesting relief from Chapter Section  |
|    | Applicant is requesting relief from Chapter Section of the Zoning Ordinance for the City of Elmhurst for the purpose of: |
|    |  |
|    |  |
|    |  |
| 1. |  |
| 1. | of the Zoning Ordinance for the City of Elmhurst for the purpose of:   |
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| 3. | Provide responses to the three (3) Variation standards as listed in Section 22.23 of the City of Elmhurst Zoning Ordinance. The applicant must present this information for the official record of the Zoning Board of Appeals. |  |  |  |  |  |
|----|---|--|--|--|--|--|
|    | The three Variation standards are as follows:   |  |  |  |  |  |
|    | a.  | The plight of the owner is due to unique circumstances:  |  |  |  |  |
|    |   |  |  |  |  |  |
|    |   |  |  |  |  |  |
|    |   |  |  |  |  |  |
|    | b.  | The variation, if granted, will not alter the essential character of the   |  |  |  |  |
|    |   | neighborhood:  |  |  |  |  |
|    |   |  |  |  |  |  |
|    |   |  |  |  |  |  |
|    |   |  |  |  |  |  |
|    | c.  | The property in question cannot yield a reasonable return or provide the owner or tenants a reasonable enjoyment of the property if permitted to be used only under the conditions allowed by the regulations in its zone. |  |  |  |  |
|    |   |  |  |  |  |  |
|    |   |  |  |  |  |  |
|    |   |  |  |  |  |  |

## E. CHECKLIST

The applicant must submit a complete application to the Community Development Department to start the Variation process. The application can either be submitted electronically or on paper. Applications should be submitted at least 45 days prior to the expected public hearing date.

| <br>Completed Variation application with authorized signatures  |
|---|
| <br>Responses to the Variation standards contained in Section 22.23 of the Elmhurst Zoning Ordinance  |
| <br>List of front yard setbacks for each property on the entire subject block to determine average setback of block, if applying for average front yard setback variation         |
| <br>Evidence of ownership such as copy of deed, affidavit, contract purchase, or disclosure of beneficial trust   |
| <br>Current plat of survey showing lot lines, any buildings on the property and legal description of the subject property (if paper submittal one copy no smaller than 11" x 17") |
| <br>Site plan for proposed development (if paper submittal one copy no smaller than 11" x 17")  |
| <br>Accompanying plans for elevations, landscaping, parking, etc. where applicable (if paper submittal one copy no smaller than 11" x 17")  |
| <br>Photographs, traffic study, parking study or other materials requested by City Staff  |
| <br>Check for \$500.00 Variation application fee, made payable to the City of Elmhurst  |